## Kentucky High School Athletic Association

## Memorandum

To: Superintendent, Principal, and Athletic Director
From: Brigid L. DeV/ries, Commissioner
Date: July 8, 2002


Subject: 2001-2002 Annual Report Forms Submission
School: Paducah Tilghman High School

Enclosed please find a copy of Form T-65, The 2001-2002 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2001-2002 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.

Memo
To：KHSAA Member School Superintendents，Principals，and Athletic Directors
From：Brigid L．DeVries，Commissioner
Date：Juily 3， 2002

Re： 2002 Title IX Forms Submission

| School | Paducah Tilghman | Reviewed by | Gary Lawson |
| :--- | :--- | :--- | :--- |

The foilowing is a status report regarding the required 2001－2002 Title IX submission of forms due in to the KHSAA office by April 15，2002．Appropriate audit personnel have reviewed these forms and the following is a summary of this review．

I．Checklist of Forms properly submitted in a satisfactory manner：

| 区 | GE 19 （Annual Verification） | 区 | T－35（Budget Expenses） |
| :---: | :---: | :---: | :---: |
| 区 | T－1（Summary Program Chart 1） | 区 | T－36（Budget Expenses） |
|  | T－2（Summary Program Chart 2） | 区 | T－41（Checklist－Overall Interscholastic Program） |
| 区 | T－3（Summary Program Chart 3） | 区 | T－60（Corrective Action Plan） |
| 区 | T－4（Summary Program Chart 4） | 区 | T－63（Interscholastic Survey Results） |

II．Status

| A． |  | $2001-2002$ Forms are satisfactory and no further information or action is necessary at this <br> time． |
| :--- | :--- | :--- |
| B． | $\boxed{ }$ | Errors have been noted with respect to the following forms and corrected copies are being <br> returned to you for placement in your Title IX file to ensure proper submission in the future． <br> A slight calculation error was found on Form T－2（see attachment）．The error is corrected on <br> the attachment．Please place corrected data in your Title IX File． |
| C． | The following forms were omitted and must be submitted by school representatives． |  |
| D． |  | Other Recommendation and Comments： |


^) List the number of interscholastic teams offered for girls and boys at each competitive level (for example, varsity, junior varsity, and freshman levels). Total each of the entries in Column 1 into Row 4, Colurm 1 and Row 8, Column 1.
2) List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Column 3 into Row 4, Column 3 and Row 8, Column 3.
3) List the number of participants that are currently on each level of the teams that were added in the last five years. Total each of the entries in Column 2 into Row 4, Column 2 for girls and Row 8 , Column 2 for boys. If a team was added previously but no longer exists, there are no current participants to be added for that team.
4) List the number of participants added in the last 5 years. Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
j) Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Colunn 2 on each line). For example, if girls' varsity soccer ( 22 participants), junior varsity soccer ( 18 participants), junior varsity golf ( 8 participants), and freshman softball ( 15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then $65.6 \%$ of the current opportunities ( 63 of 96 ) have been added in the last five years. Perform similar calculations for male participants.

Jote: If the percentage of current participants added in the last five years is $25 \%$ or greater, compliance with test two aay be possible. If less than $25 \%$, then compliance with test three should be analyzed. CAUTION: $25 \%$ is not a ormal compliance standard.
rincipal's Signature:
 Date: $4-12-82$

s
Wo.
Participation Opportunities Test One

|  |  | (Column 1) | (Column 2) | (Column 3) | (Column 4) |
| :--- | :--- | :--- | :--- | :--- | :--- |
|  | Program | Enrollment | Percentage of <br> Total <br> Enrollment | Number of <br> Interscholastic <br> Participants <br> (double and <br> triple count) | Percentage of <br> Total <br> Participation |
| Row 1 | GIRLS | 364 | 52.5 | 204 | 48.8 |
| Row 2 | BOYS | 329 | 47.5 | 214 | 51.2 |
| Row 3 | Totals | 693 | $\mathbf{1 0 0 \%}$ | 418 | $\mathbf{1 0 0 \%}$ |

Instructions:
*Number of $8^{\text {th }}$ grade students \& below used in Column 4 calculations if applicable: $\qquad$

1) Determine the total number of girls enrolled, (place in Row 1, Column 1).

Determine the total number of boys enrolled, (place in Row 2, Column 1).
2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100\%.
4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads). Calculate the same way for boys and girls. * In addition, should $8^{\text {th }}$ grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many $8^{\text {th }}$ grade students \& below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total $100 \%$.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within $3 \%$ of Row 1, Column 2 , then it provides a good target within which compliance is likely.
Principal's Signature: Ami/ What e
Date: $\quad 4-1202$

[^0]
## SUMMARY PROGRAM CHART 2

’articipation Opportunities Test Two

|  |  |  | Column 1 | Column 2 | Column 3 | Column 4 | Column 5 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Program |  |  | Number of Teams Currently Offered | Number of Participants | Number of Teams Added in Last Five Years | Number of <br> Participants <br> Added in <br> Last Five <br> Years | Percent of <br> Total <br> Participation <br> By Sex Added <br> in Last 5 <br> Years |
| GIRLS | Row 1 <br> Row 2 <br> Row 3 <br> Row 4 | varsity: | 10 | 121 | $1$ | 10 | 0.5 |
|  |  | j.v.: | 5 | 83 | 1 | 13 | 0.6 |
|  |  | frosh: | 0 | 0 | 0 | 0 | 0 |
|  |  | total: | 15 | 204 | 2 | 23 | 1.1 |
| BOYS | Row 5 <br> Row 6 <br> Row 7 <br> Row 8 | varsity: | 11 | 145 | 0 | 0 | 0 |
|  |  | j.v.: | 5 | 59 | 0 | 0 | 0 |
|  |  | frosh: | 1 | 10 | 0 | 0 | 0 |
|  |  | total: | 17 | 214 | 0 | 6 | 0 |

s) List the number of interscholastic teams offered for girls and boys at each competitive level (for example; varsity, junior varsity, and freshman levels). Total each of the entries in Column 1 into Row 4, Column 1 and Row 8, Column 1.
2) List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Column 3 into Row 4, Column 3 and Row 8, Column 3.
3) List the number of participants that are currently on each level of the teams that were added in the last five years. Total each of the entries in Column 2 into Row 4, Column 2 for girls and Row 8, Column 2 for boys. If a team was added previously but no longer exists, there are no current participants to be added for that team.
4) List the number of participants added in the last 5 years. Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
5) Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Column 2 on each line). For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf ( 8 participants), and freshman softball ( 15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then $65.6 \%$ of the current opportunities ( 63 of 96 ) have been added in the last five years. Perform similar calculations for male participants.

Note: If the percentage of current participants added in the last five years is $25 \%$ or greater, compliance with test two may be possible. If less than $25 \%$, then compliance with test three should be analyzed. CAUTION: $25 \%$ is not a formal compliance standard.


# 2001-2002 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCLATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES <br> (To be submitted by April 15, 2002 along with other required forms) 

The $\qquad$ High School, $\qquad$ , Kentucky
(City)
certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)
$\square$ Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

$\square$ Scheduled a minimum of three meetings during the 2001-2002 school year on the following dates:
Aug 9,2001
Jan 10,2002
June b, 2002
$\square$ Designated the following persons) as the Title IX coordinator for the school/district:

(V. School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.
In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

(Sendoriginal copy to KHSAA - Maintain duplicate in Title DX school folder)

## 2001-2002 <br> ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

## Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

|  |  | $\begin{gathered} \text { GIRLS } \\ \text { (Yes / No) } \end{gathered}$ |  | $\begin{gathered} \text { BOYS } \\ \text { (Yes / No) } \\ \hline \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: |
| 1. | Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO) | No |  | No |
| 2. | For a sport not carrently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO) | No |  | No |
| 3. | For a sport not currently offered, is there sufficient interest to form a viable interscholastic team with the interscholastic survey. | No |  | No |
| 4. | For a sport currently offered, is there interest to form a viable team for a junior varsity, freshman, or other intramural level that is not currently offered? (YES or NO) | yes <br> Bargketball <br> Freshmons |  | NO |
| 5. | If you answered YES to question (1), (2), (3) or (4), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition. (YES or NO) |  |  |  |

Principal's Signature:
 Date: $\qquad$

## Levels of Competition Test One

|  |  | (Column 1) | (Column 2) |
| :--- | :--- | :---: | :---: |
|  | Team Levels | GIRLS | BOYS |
| Row 1 | Total Number of Athletics Participants in All Levels | 204 | 214 |
| Row 2 | Number of Varsity Teams Offered | 10 | $1 /$ |
| Row 3 | Number of Participants on all Varsity Teams | 121 | 145 |
| Row 4 | Percentage of Total Varsity Participants By Sex | 45 | 55 |
| Row 5 | Number of Junior Varsity Teams Offered | 5 | 5 |
| Row 6 | Number of Participants on all Junior Varsity Teams | 83 | 59 |
| Row 7 | Percentage of Total Junior Varsity Participants By Sex | 58 | 42 |
| Row 8 | Number of Freshman Teams Offered | 0 | 1 |
| Row 9 | Numbers of Participants on all Freshman Teams | 0 | 10 |
| Row 10 | Percentage of Total Freshman Participants By Sex | 0 | 100 |

1) Copy the number entered on Form T1, Row 1, Column 3 and place on Row 1, column 1 of this form.
2) Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, column 2 of this form.
3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows \#2,5,8) and place in the proper boxes in columns 1 and 2.
4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows \#3,6,9) and place in the proper boxes in columns 1 and 2.
5) Calculate the percentage of female and male participants at each level. (Rows \#4,7,10)

- Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
- Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
- Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
- Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
- Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
- Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.


Date: $4-12-D^{2}$
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| $\boldsymbol{T}$ | $\mathbf{4}$ |
| :--- | :--- |



E
CTUAL EXPENDTUURES- PROGRAM COMPARISON CHART
TO NCCLIDE BOOSTER CLOB FUNDING

$\boldsymbol{H}$ -


facilities
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" B " is for budgeted dollar amounts and " E " is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.


[^1]
## Checklist - Overall Interscholastic Athletics Program

| Areas of Compliance | ADVANTAGE TO <br> (Respond based on Internal Evaluation by checking <br> the appropriate column. |  |  |
| :--- | :---: | :---: | :---: |
| BENEFITS | GIRLS' <br> PROGRAM | BOYS' <br> PROGRAM | NEITHER <br> PROGRAM |
| Equipment and Supplies |  |  |  |
| Scheduling of Games and Practice <br> Time |  |  |  |
| Travel and Per Diem Allowances |  |  |  |
| Coaching |  |  |  |
| Locker Rooms, Practice <br> and Competitive Facilities |  |  |  |
| Medical and Training Facilities <br> and Services |  |  |  |
| Publicity |  |  |  |
| Support Services |  |  |  |
| Athletic Scholarships |  |  |  |
| Tutoring |  |  |  |

Principal's Signature:


Date: $\qquad$ $4-12-12$
To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April $15,2002$.

| ITEM FOR CORRECTION | SUGGESTED CHANGE | TIME TABLE FOR CORRECTIVE ACIION |
| :---: | :---: | :---: |
| Increse overall opportunities forfemales students. | Continue to increase overall opportunities at the freshman level This can be accomplish by filling | Continue to develop at Jeast one opportunity for girls sports per year. |
|  | a freshman basketbal. 1 team, softball and vollevball team. The school will develop a plan which |  |
|  | will yleld 1 additional female varsity sport. (Goft) |  |
|  |  | Volleyball team has help to increase the overall numbers in girl's sports. |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

- An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.


## $\because$

# 2001-2002 INTERSCHOLASTIC ATHLETICS SURVEY <br> Summary Of Student Responses 

School Name: Paducal Tilshmand
School Enrollment: $\qquad$
$\qquad$
Date: $\qquad$ $2 / 7 / 02$

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2002. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

700 Number of Surveys
625 Total Returned
$9-12$ Grades Surveyed
How Was The Survey Administered? $\qquad$
Fall Sports (List Total Number of Participation Responses)


Winter Sport (List Total Number of Participation Responses)
47 Basketball (Girls)
71 Basketball (Boys)
40 Gymnastics (Girls)
39 Indoor Track (Girls)
38 Indoor Track (Boys)
8 Swimming \& Diving (Girls)
24 Swimming \& Diving (Boys)
23 Wrestling (Boys)

Participation in Non-School Sports Activities
(From Student Survey T-61 Question 7)


Reasons for not participating in interscholastic athletics.
(From Survey Question 8)
Response $\quad$ Number

31 I prefer other activities such as band, chorus, etc.
49 I don't have time
18 The practice schedules and game times are inconvenient
9 The sport I like isn't offered
7 It's too expensive
17 I prefer to participate in club or intramural sports
35 Working
43 Other

Student Suggestions to encourage participation
$\qquad$


Spring Sport (List Total Number of Participation Responses)
44 Baseball (Boys)
26 Fast Pitch Softball (Girls)
25 Slow Pitch Softball (Girls)
35 Tennis (Girls)
16 Tennis (Boys)
57 Track (Girls)
73 Track (Boys)

Other Sports (From Student Survey T-61 Question 10)


Number of Students who participate in Intramural Sports. (From Student Survey T-61 Question 5)


List Intramural Sports students are interested in adding: (From Student Survey T-61 Question 6)


## Criteria for PTHS Checrleading Squads:

## Tryout Procedures

- During the 3 day clinic you will be taught one floor cheer and a dance which you will be judged on Friday. Throughout the clinic, you will be judged on attitude, work ethic, and sportsmanship by the coaches.
- Judging will be held on Friday beginning at 3:00. Please let one of the coaches know if you are involved in another activity and need to go at a certain time. NO ONE is allowed in the gym during your tryout besides you and the panel of judges.
- The categories you will be fudged on are gymnastic skills (an on demand standing back handspring is required for the varsity squad), jumps, communication skills (voice, facial expression, confidence), motion technique (arm levels, sharp motions, correct fists) and dance technique (sharp motions, keeps beat, expression)
- Up to 25 people will be selected for both the Junior Varsity and Varsity squads.


## Criteria for making the squad:

- Cheerleaders are judged on the skills listed above.
- Varsity members of the squad must complete a standing back handspring and be able to perform the back handspring throughout the course of the year.
- Cheerleaders are chosen by attitude, working skills, sportsmanship, and skills.
- Both cheerleading squads will be cheering all football games HOME and AWAY.
- During basketball season, the cheerleading squads are broken down into blue and white squads evenly cheering both girls and boys games.


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[^1]:    " B " is for budgeted dollar amounts and " E " is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

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